Microsoft

Exam 77-886

SharePoint 2010

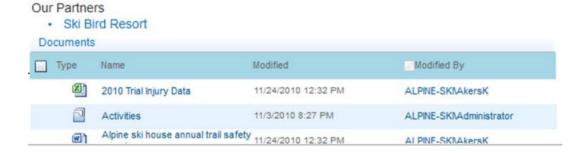
Verson: Demo

[Total Questions: 10]

Question No: 1 CORRECT TEXT

Welcome to the Alpine SKi House Team Site. Here you will find the resources that win help all of us run a successful operation. When communicating with potential visitors, remember to let them know about everything we have to offer, including:

- We have five mountains with 140 trails for skiers and snow-boarders of all abilities.
- Our mountains feature an extensive lift network with two high-speed gondolas that service everything from wide groomed trails to classic tree runs to parks, pipes, bumps and steeps.
- Visitors can stay at one of the many lodging facilities m the area. There are accommodations for all price ranges.
- Encourage visitors to enjoy a spa treatment, visit the shops, then indulge in a meal at a variety of excellent restaurants.



Navigate to the page that allows you to change the settings for the site document library.

Answer: Find the Steps below.

Step 1: Click Site Pages

Step 2: Open the Library ribbon and from the Settings group click Library Settings

Question No: 2 CORRECT TEXT

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· Ski Bird Resort

| Do | cuments | | | |
|----|---------|--------------------------------------|---------------------|-------------------------|
| | Туре | Name | Modified | Modified By |
| | Z | 2010 Trial Injury Data | 11/24/2010 12:32 PM | ALPINE-SKNAkersK |
| | | Activities | 11/3/2010 8:27 PM | ALPINE-SKNAdministrator |
| | W | Alpine ski house annual trail safety | 11/24/2010 12:32 PM | AI PINF-SKNAkersK |

On the My Profile page, post a new note to the Note Board that says leaving tomorrow.

Answer: Find the Steps below.

Step 1: Select your My Profile drop-down menu at the upper right corner on the screen.

Note: Note A team site created within SharePoint includes a My Site link in the My Profile

drop-down menu of your user name found in the upper right of the screen.

Step 2: Click the Tags & Notes button.

Step 3: Click the Note Board tab.

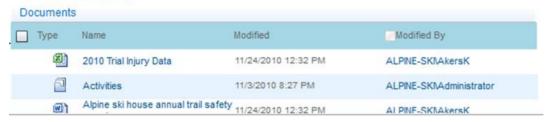
Step 4: Enter text: leaving tomorrow.

Step 5: Click Post.

Question No: 3 CORRECT TEXT

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Using breadcrumbs, display By Assigned To in All Tasks

Answer: Find the Steps below.

Step 1: Click the Navigate Up button

Step 2: Click Site Settings Step 3: Click All Tasks

Step 4: Select By Assigned to

Question No: 4

You need to display a list of all Microsoft Word documents in the site collection that contain the keyword ski. Which steps should you take?

Α.

- 1. Navigate to the home page for the site.
- 2. In the Document web part apply filters to the Type and Name columns.

В.

- 1. From Site Content and Structure, navigate to Documents tor the site.
- 2. Apply filters to the Type and Name columns.

C.

- 1. Navigate to the home page for the site.
- 2. Search using the search term ski.
- 3. Refine the search to display Word documents.

D.

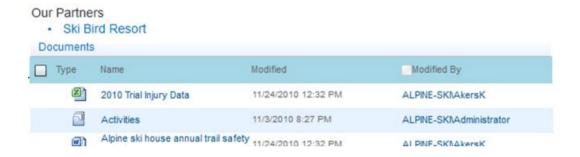
- 1. Navigate to the search page and perform an advanced search
- 2. Specify ski as the Result
- 3. Add a property restriction for the type Word.

Answer: C

Question No: 5 CORRECT TEXT

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Create a New User Group named Admin. Allow everyone to view group membership but only allow group members editing rights. Assign it the Design permission level.

Answer: Find the Steps below.

Step 1: Click Site Pages

Step 2: Click on the Site Actions drop-down menu on the upper left of thepage. Then select Site Settings.

Step 3: From the Site Settings page, select Site Permissions found in the Usersand Permissions group of the Site Settings page.

Step 4: Click the Create Group button.

Step 5: On the New Group page, enter a group name Admin

Step 6: Grant everyone permission to view group membership.

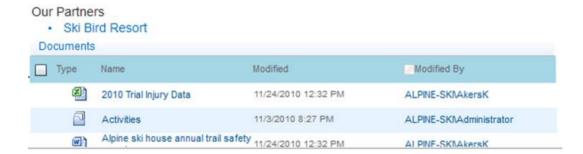
Step 7: Grant group members editing rights by assigning the Design permission.

Step 8: Finish creating the group by clicking the Create button at the bottom of the page.

Question No: 6 CORRECT TEXT

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Ensure that the Inspect Ski Lifts task must be completed before the Groom Slopes task can begin.

Answer: Find the Steps below.

Step 1: Click Tasks

Step 2: Locate the select the Groom Slopes task.

Step 3: Click the Edit Item button.

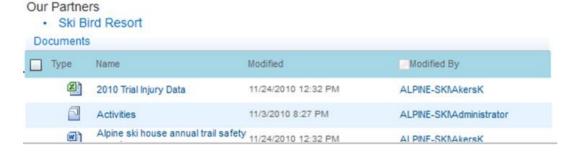
Step 4: Set the Predecessors field to: Inspect Ski Lifts.

Note: You use a Gantt chart in project management as a way to visually show the sequence of tasks in a project along a horizontal timeline.

Project Tasks List

Question No: 7 CORRECT TEXT

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Modify the Basic Page Document Content Type so that it is Read Only

Basic Page Document Content Type

Answer: Find the Steps below.

Step 1: Click Site Actions (upper left corner)->Central Administration

Step 2: Choose Site Settings

Step 3: Click Site Content types.

Step 4: Select Basic page Document

Step 5: Click the Edit button.

Step 6: On the Edit tab, Set Object Permissions in the Permissions group.

Step 7: Enter the appropriate users or groups and assign them the Read Only permission.

Question No: 8 CORRECT TEXT

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Add an I Like It tag for the Default Page

Answer: Find the Steps below.

Step 1: Click Site Pages

Step 2: Select the Default page Step 3: Click the 'I like it' button.

Question No: 9 CORRECT TEXT

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Conned the Contacts to Outlook 2010

Answer: Find the Steps below.

Step 1: Click Site Pages

Step 2: Click View All Site Content Page

Step 3: Open the List ribbon from the List Tools group. Then in the Connect &

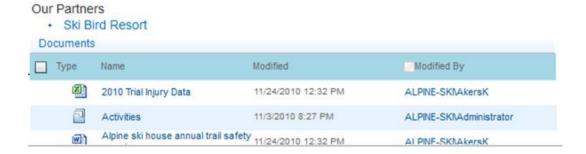
Export group, located the command Connect to Outlook.

Note: SharePoint transfers all items from the SharePoint list to the new folder inOutlook.

Question No: 10 CORRECT TEXT

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Activate the Document Set feature for the site collection

Document Set Feature

Answer: Find the Steps below.

Step 1: Click Site Actions (upper left corner)

Step 2: Select Central Administration

Step 3: In the Site Collection Administration section, click Site Collection Features.

Step 4: Activate the Document Set feature.