

# **Microsoft**

## **Exam 77-886**

### **SharePoint 2010**

**Verson: Demo**

**[ Total Questions: 10 ]**

**Question No : 1 CORRECT TEXT**




Welcome to the Alpine SKi House Team Site. Here you will find the resources that will help all of us run a successful operation. When communicating with potential visitors, remember to let them know about everything we have to offer, including:

- We have five mountains with 140 trails for skiers and snow-boarders of all abilities.
- Our mountains feature an extensive lift network with two high-speed gondolas that service everything from wide groomed trails to classic tree runs to parks, pipes, bumps and steeps.
- Visitors can stay at one of the many lodging facilities in the area. There are accommodations for all price ranges.
- Encourage visitors to enjoy a spa treatment, visit the shops, then indulge in a meal at a variety of excellent restaurants.

## Our Partners

- [Ski Bird Resort](#)

## Documents

<input type="checkbox"/>	Type	Name	Modified	Modified By
		2010 Trial Injury Data	11/24/2010 12:32 PM	ALPINE-SKIAkersK
		Activities	11/3/2010 8:27 PM	ALPINE-SKIAAdministrator
		Alpine ski house annual trail safety	11/24/2010 12:32 PM	ALPINE-SKIAkersK

Navigate to the page that allows you to change the settings for the site document library.

**Answer:** Find the Steps below.

Step 1: Click Site Pages

Step 2: Open the Library ribbon and from the Settings group click Library Settings

**Question No : 2 CORRECT TEXT**

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On the My Profile page, post a new note to the Note Board that says leaving tomorrow.

**Answer:** Find the Steps below.

Step 1: Select your My Profile drop-down menu at the upper right corner on the screen.

Note: Note A team site created within SharePoint includes a My Site link in the My Profile drop-down menu of your user name found in the upper right of the screen.

Step 2: Click the Tags & Notes button.

Step 3: Click the Note Board tab.

Step 4: Enter text: leaving tomorrow.

Step 5: Click Post.

**Question No : 3 CORRECT TEXT**




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Using breadcrumbs, display By Assigned To in All Tasks

**Answer:** Find the Steps below.

Step 1: Click the Navigate Up button

Step 2: Click Site Settings

Step 3: Click All Tasks

Step 4: Select By Assigned to

**Question No : 4**

You need to display a list of all Microsoft Word documents in the site collection that contain the keyword ski. Which steps should you take?

**A.**

1. Navigate to the home page for the site.
2. In the Document web part apply filters to the Type and Name columns.

**B.**

1. From Site Content and Structure, navigate to Documents for the site.
2. Apply filters to the Type and Name columns.

**C.**

1. Navigate to the home page for the site.
2. Search using the search term ski.
3. Refine the search to display Word documents.

**D.**

1. Navigate to the search page and perform an advanced search
2. Specify ski as the Result
3. Add a property restriction for the type Word.

**Answer: C**

**Question No : 5 CORRECT TEXT**




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		Activities	11/3/2010 8:27 PM	ALPINE-SKAdministrator
		Alpine ski house annual trail safety	11/24/2010 12:32 PM	ALPINE-SKIMakersK

Create a New User Group named Admin. Allow everyone to view group membership but only allow group members editing rights. Assign it the Design permission level.

**Answer:** Find the Steps below.

Step 1: Click Site Pages

Step 2: Click on the Site Actions drop-down menu on the upper left of the page. Then select Site Settings.

Step 3: From the Site Settings page, select Site Permissions found in the Users and Permissions group of the Site Settings page.

Step 4: Click the Create Group button.

Step 5: On the New Group page, enter a group name Admin

Step 6: Grant everyone permission to view group membership.

Step 7: Grant group members editing rights by assigning the Design permission.

Step 8: Finish creating the group by clicking the Create button at the bottom of the page.




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Ensure that the Inspect Ski Lifts task must be completed before the Groom Slopes task can begin.

**Answer:** Find the Steps below.

Step 1: Click Tasks

Step 2: Locate the select the Groom Slopes task.

Step 3: Click the Edit Item button.

Step 4: Set the Predecessors field to: Inspect Ski Lifts.

Note: You use a Gantt chart in project management as a way to visually show the sequence of tasks in a project along a horizontal timeline.

Project Tasks List

**Question No : 7 CORRECT TEXT**




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Modify the Basic Page Document Content Type so that it is Read Only

Basic Page Document Content Type

**Answer:** Find the Steps below.

Step 1: Click Site Actions (upper left corner)->Central Administration

Step 2: Choose Site Settings

Step 3: Click Site Content types.

Step 4: Select Basic page Document

Step 5: Click the Edit button.

Step 6: On the Edit tab, Set Object Permissions in the Permissions group.

Step 7: Enter the appropriate users or groups and assign them the Read Only permission.

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Add an I Like It tag for the Default Page

**Answer:** Find the Steps below.

Step 1: Click Site Pages

Step 2: Select the Default page

Step 3: Click the 'I like it' button.

**Question No : 9 CORRECT TEXT**

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### Documents

Libraries	Type	Name	Modified	Modified By
Ski House Projects		2010 Trial Injury Data	11/24/2010 12:32 PM	ALPINE-SKI\AkersK
Site Pages		Activities	11/3/2010 8:27 PM	ALPINE-SKI\Administrator
Drop Off Library		Alpine ski house annual trail safety report	11/24/2010 12:32 PM	ALPINE-SKI\AkersK
Slide Library		Alpine Ski House Letterhead	11/24/2010 12:32 PM	ALPINE-SKI\AkersK
Press Releases		Alpine Ski House Organizational Chart 2010	11/24/2010 12:32 PM	ALPINE-SKI\AkersK
Lodging		Alpine Ski House Seasons	12/09/2010 7:01 AM	ALPINE-SKI\Administrator
Search		Holiday Menu	11/24/2010 12:33 PM	ALPINE-SKI\TinaG
Ski House Wiki		Holiday Tree Sales	11/3/2010 8:27 PM	ALPINE-SKI\Administrator
		Lodging Survey Results	11/24/2010 12:44 PM	ALPINE-SKI\AkersK
		Marketing Budget Plan	11/24/2010 12:44 PM	ALPINE-SKI\AkersK
		Marketing Event Flyer	11/24/2010 12:44 PM	ALPINE-SKI\AkersK
		Photos From The Chalet	12/9/2010 5:42 AM	ALPINE-SKI\Administrator
		Poster Advertising Senior Citizens Ski Event	11/24/2010 12:33 PM	ALPINE-SKI\AkersK
		Ski Document	11/3/2010 8:58 PM	ALPINE-SKI\Administrator
		Ski Instruction Class	12/10/2010 7:26 PM	ALPINE-SKI\Administrator
		Ski Lift Project Poster	11/3/2010 8:58 PM	ALPINE-SKI\Administrator
		Ski Lodging	11/24/2010 12:52 PM	ALPINE-SKI\OliverL
		Ski Prices	11/14/2010 10:33 AM	ALPINE-SKI\Administrator
		Ski Race Plans	11/24/2010 12:33 PM	ALPINE-SKI\AkersK
		Ski Trail Scouting Report	11/16/2010 5:04 AM	ALPINE-SKI\AkersK
		Snow Ball Fight	11/16/2010 5:04 AM	ALPINE-SKI\AkersK
		Ski Lodging	11/24/2010 12:52 PM	ALPINE-SKI\OliverL
		Ski Prices	11/14/2010 10:33 AM	ALPINE-SKI\Administrator
		Ski Race Plans	11/24/2010 12:33 PM	ALPINE-SKI\AkersK
		Ski Trail Scouting Report	11/16/2010 5:04 AM	ALPINE-SKI\AkersK
		Snow Ball Fight	11/16/2010 5:04 AM	ALPINE-SKI\AkersK
		Snow Statistics	11/3/2010 8:59 PM	ALPINE-SKI\Administrator
		Trade Show Booth layout diagram	11/24/2010 12:33 PM	ALPINE-SKI\AkersK
		Trail Expansion Timeline	11/24/2010 12:33 PM	ALPINE-SKI\AkersK
		Trail Map Data	11/14/2010 5:22 PM	ALPINE-SKI\Administrator
		Visitor Data	11/3/2010 8:59 PM	ALPINE-SKI\Administrator

Conned the Contacts to Outlook 2010

**Answer:** Find the Steps below.

Step 1: Click Site Pages

Step 2: Click View All Site Content Page

Step 3: Open the List ribbon from the List Tools group. Then in the Connect & Export group, located the command Connect to Outlook.

Note: SharePoint transfers all items from the SharePoint list to the new folder in Outlook.

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Activate the Document Set feature for the site collection

Document Set Feature

**Answer:** Find the Steps below.

Step 1: Click Site Actions (upper left corner)

Step 2: Select Central Administration

Step 3: In the Site Collection Administration section, click Site Collection Features.

Step 4: Activate the Document Set feature.