# Microsoft <br> MO-200 Exam Microsoft Excel <br> <br> Questions \& Answers <br> <br> Questions \& Answers <br> Demo 

## Version: 4.0

Topic 1, Clothing Orders

Case Study
Exhibit.

| VanArscel, Lid. |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Product Quote |  |  |  |  |  |
| Reforence Number |  |  |  |  |  |
| Cuntomer Name |  |  |  |  |  |
| Customer Telephone |  |  |  |  |  |
| 5x1 | Froduct Name |  |  | Ihe 10tal |  |
| IGU | T-5xir Green (Jresex) | Quantly | Uril Filse | 5 | 240.00 |
| HGU | Poodle Green (Unised) | 10 | \$ 24.00 | \$ | 2400000 |
| TWU | TShirt Virice (Unisent | 100 | $5 \quad 24.00$ | 5 | 9.000 .00 |
|  |  | 30 | 5 3 300.00 |  |  |
|  |  |  |  |  |  |
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|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  | \$ | 11,640.00 |
|  |  |  | Subtotal | \$ | 931.20 |
|  |  |  | Iax | 5 | 12.571 .20 |
|  |  |  |  |  |  |


|  | A | 3 | c | D | F | F | 0 H |  | 1. |  | 3 | K |  |  | M | N | 0 | p |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 4 | sku | Product Name | Produet type | Color | in Stock - | Max Inventory - | Inventory Level \% - Itventory Notice - |  | Cort - |  | Price - |  | Prico | lax - |  |  |  |  |
| 5 | Hexu | Hoodie Black (Mnitox) | Hoodie | Black | 20 | 200 | 10 F | 1 | 15.00 | 5 | 3000 |  | 5 | 30.00 |  |  |  |  |
| 6 | HBU | Hoocle Blive (Urisemy | Hoodie | Blve | 42 | 260 | 1850 | 1 | 15.00 | 3 | 30.00 |  | 8 | 30.00 |  |  |  |  |
| 7 | Hou | Hoodie Green furieel\| | Hoocle | Creen | 24 | 150 | 168 | 1 | 1500 | 3 | 30.00 |  | 8 | 3000 |  |  |  |  |
| 8 | HOU | Hoado Orongo (urisey) | Hoodlo | Orange | 120 | 150 | 805 | $\ddagger$ | 1500 | \$ | 30.00 |  | 5 | 30.00 |  |  |  |  |
| $\stackrel{5}{4}$ | Heu | Hoodie Purpe (Unseox) | Hoodie | Purde | 80 | 120 | 6 | 1 | 1500 | 3 | 3090 |  | 8 | 3000 |  |  |  |  |
| 10 | HRU | Hoodie Red (Urieex) | Hoodie | Red | 20 | 180 | 115 | 4 | 1500 | 5 | 30.00 |  | 5 | 30.00 |  |  |  |  |
| 11 | HwU | Hoocie Write Junisey | Hocdie | Whle | 24 | 300 | 35 | 1 | 1500 | 3 | 20.00 |  | 8 | 30.00 |  |  |  |  |
| 12 | Ssku | Sweotivet Blocr IUnised | Sweotsint | Block | 21 | 400 | 58. | 1 | 1200 | 3 | 24.00 |  | 5 | 24.00 |  |  |  |  |
| 13 | stu | Sivectinit Bue lunber) | Sweatinit | Elve | 20. | 250 | 008 | 1 | 1200 | 3 | 24.00 |  | 5 | 2400 |  |  |  |  |
| 14 | scu | sweatsurt Green Urisex) | sweatert | crean | 140 | 150 | 93\% | \$ | 1200 | 3 | 2400 |  | 8 | 2400 |  |  |  |  |
| 15 | sou | (swoctulit Orance (Unbed) | Sweatent | Orange | 120 | 140 | 865 | 3 | 1200 | 3 | 24.00 |  | 8 | 2400 |  |  |  |  |
| 16 | 5 SO | swechuirt Purple PUniben) | Sweotvar | Pursle | 20 | 30 | 258 | 1 | 1200 | 3 | 24.00 |  | 5 | 24.00 |  |  |  |  |
| 17 | 5 F | [sweothlit Red (Unliex] | Sweathir | Ted | 140 | 150 | 98 | 1 | 1200 | 3 | 2400 |  | 1 | 2400 |  |  |  |  |
| 13 | Swu | Swecterit while (Unibex) | sweotsier | wrile | 230 | 400 | Sas | 5 | 1200 | 3 | 24.00 |  | 5 | 24.00 |  |  |  |  |
| 19 | T¢KU | T-Sher Fiock (Unisex) | TShin | Blocr | 144 | 230 | $55 \%$ | 1 | 435 | 3 | 8.0 |  | 8 | 870 |  |  |  |  |
| 20 | T6以 | IShert due (Uniber) | TShit | Plue | 250 | 300 | 839 | \$ | 4.35 | 3 | 870 |  | 5 | 6.70 |  |  |  |  |
| 21 | 160 | TShnt Groan Illmexy | tishint | Gean | 24 | 240 | 88 | 1 | 435 | 3 | 8.0 |  | 8 | 870 |  |  |  |  |
| 22 | TOU | TSinht Crance (Unbex) | TShit | Orange | 115 | 140 | 828 | 1 | 4.35 | \$ | 8.70 |  | 5 | 8.70 |  |  |  |  |
| 23 | PU | 1 Shat Pupipe (Srikert. | 1.5 hat | Purple | 25 | 250 | 105. | 5 | 436 | 5 | $8 \% 0$ |  | 8 | 870 |  |  |  |  |
| 24 | Tu | T-SNH Red [Unhex] | T-Shir | Red | 50 | 400 | 138 | 5 | 4.35 | 5 | 8.70 |  | 5 | 870 |  |  |  |  |
| 25 | wu | ISNin welle (Urises) | 1.Shint | Wrile | 300 | 450 | 68 | 1 | 4.35 | 5 | 8) 0 |  | 5 | 8.0 |  |  |  |  |
| 25 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| ${ }^{27}$ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 28. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 39 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |




## Question: 1

You are updating the sales spreadsheet for an online clothing store.
On the "Quote" worksheet move the cells E8:F32 up to correct the alignment by deleting cells E7:F7.

## Answer: A

A. Explanation:

Select and press delete on the home tab.

## Question: 2

On the "Prices" worksheet, apply the Title style to cell A1.
Answer: A
A. Explanation:

Home Tab/ Styles group/ cell styles

## Question: 3

On the "Orders" worksheet, filter the table data to display only the orders from "Alpine SKI House."

## Answer: A

A. Explanation:

On the data tab, click filter. Display only alpine.

## Question: 4

On the "Prices" worksheet, in the "Tax column, enter a formula that multiples the value in the "Unit Price" column by cell L2.

Answer: A
A. Explanation:

$$
={ }^{*}
$$

## Question: 5

On the "Prices" worksheet, in the "inventory Notice" column, use a function to display "Low" if the" inventory Level \% is below 15\%. Otherwise, leave the "Inventory Notice" blank.

Answer: A
A. Explanation:
=IF(inventory level<15\%), "low", ""). Select and drag to apply to other rows

